



The State Revolving Fund (“SRF”) Loan Program seeks a temporary employee to provide assistance to complete the 2007 Drinking Water Infrastructure Needs Survey and Assessment (“Needs Survey”), a survey of community water systems to assess 20-year capital improvement needs. The results of the Needs Survey determines Indiana’s allocation of Drinking Water SRF dollars.

For more information about the Needs Survey see:

<http://www.dwnneeds.com>

<http://www.epa.gov/safewater/needssurvey/index.html>

Title of the position:

SRF Special Project Coordinator

Hiring Agency:

Indiana Finance Authority

Reports to:

SRF Drinking Water Program Administrator

Overall Responsibility:

Serve as the technical and administrative coordinator to the SRF Drinking Water Program Administrator to complete the Needs Survey and other special assignments

Key Areas of Responsibility:

- Provide technical assistance to complete the Needs Survey – assist water systems in the completion of the Needs Survey by conducting phone interviews and follow-up communication.
- Review completed surveys and provide follow-up assistance as needed.
- Assist SRF Engineers to complete special projects.

Consults with:

Directly reports to the DWSRF Program Administrator. Consult with staff including engineers, administrators, and field inspectors.

Term of Employment:

May 7, 2007 – July 30, 2007 with possible extension

24 hours per week (doing Needs Survey work)

Hourly wage \$13 per hour

Qualifications:

- Knowledge of drinking water infrastructure.
- Knowledge of Safe Drinking Water Act regulations affecting public water systems.

- Ability to communicate with water system superintendents, operators, engineers and other utility personnel about drinking water infrastructure.
- Well organized.
- Ability to use Microsoft Word, Excel, and databases.

The State Revolving Fund (SRF) Loan Program provides low-interest loans to Indiana communities for projects that improve wastewater and drinking water infrastructure. The Indiana Finance Authority administers this program that protects both public health and the environment. (www.srf.in.gov)

To apply, send interest letter and resume to:

Sarah Hudson
Drinking Water Program Administrator
100 N. Senate Ave. Rm. 1275
Indianapolis, IN 46204

For more information regarding this position contact:

Sarah Hudson
sahudson@ifa.in.gov
317.232.8663

Applications will be accepted until April 6, 2007.